

مدرسة المكرم

MADRASAH TUL MUKARRAM

*Madrasah*

*Information Booklet*

Madrasah tul Mukarram

1484b Dominion Road – Mt Roskill – Auckland – New Zealand

Phone: 021 0262 4169

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# بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

عَنْ أَنَسِ بْنِ مَالِكٍ قَالَ قَالَ رَسُولُ اللَّهِ صَلَّى اللَّهُ عَلَيْهِ وَسَلَّمَ  
طَلَبُ الْعِلْمِ فَرِيضَةٌ عَلَى كُلِّ مُسْلِمٍ

Our Beloved Nabi Hadhrat Muhammad (Sallallahu Alayhi wa Sallam) has said,  
“To seek sacred knowledge is an obligation on every Muslim”. (*Ibn Maja*).

This hadith refers to the acquisition of religious knowledge. It is incumbent (Fard’ayn) upon every Muslim to seek as much knowledge as will allow him to fulfil his religious obligations. For example, a Muslim must know who the Creator is, he must have knowledge of His Oneness and of the prophethood of His messengers, and he must know the way to pray Salaah, fast in the month of Ramadhan, etc.

It is for this very reason, Alhamdulillah, we have established a Madrasah, Islamic classes for your children, where they can come and learn their Deen (Religion) “Islam”.

Our syllabus is a comprehensive effort from Grade 1 (5 year old) to grade 9 (13 year old). It is based on all the fundamental aspects of our pure Deen. It covers all that is required to live a life as a Muslim with the knowledge gained in these formative years.

The style has been simplified so that children might be able to retain more of the content.

A second objective is to bring more practical’s and practical application in the child's life of what is learnt in the classroom.

Thirdly, the syllabus contains many virtues for doing different good actions so that children are encouraged to do good and bring good actions into their lives while they are young so that it can become a habit, Insha Allah.

We at Madrasah tul Mukarram have adopted the syllabus of the Wifaqul Ulama and Jamiatul Ulama South Africa.

Madrasah tul Mukarram.

## **What Is the Taleem & Tasheel Series?**

The Taleem & Tasheel series is an Islamic curriculum for children and teenagers aging from 5 till 13 years old.

It is Named Tasheel because it draws its inspiration from its Arabic root letters which means ease.

After years of living in the secular society, Ulama realised whilst developing an authentic, invigorating and stimulating Islamic educational material, ease of use for the child learner is integral to this process.

After some 70 years of experience, the combined efforts of authentic traditional Islamic scholarship, educational theorists, and psychologists The Tasheel Series was born under the auspices of the Jamiatul Ulama South Africa.

The curriculum that has been developed by the Taalimi Board of the Jamiatul Ulama South Africa prepares young Muslims for present and future challenges.

### **The Aim**

The aim upon which this curriculum rests is to generate:

- ✓ The recognition of Allah Ta'ala in the manner shown by Nabi sallallahu 'alayhi wasallam
- ✓ To practice upon whatever is learnt
- ✓ To engage in the propagation of Islam

### **How Do We Achieve This?**

By giving the spirit (the heart) its supreme positions in the educational system.

Islamic education insists that piety and faith must be clearly recognised in the curriculum, and this has to be systematically personal.

This curriculum has been developed on the understanding that Islam is a religion that enjoins goodness to humanity and that Muslims are active contributors to the development and upliftment of human civilization.

### **Content And Approach**

The curriculum aims to provide rich and enriching learning experiences. It is one that encourages learning in an experiential manner. It covers the broad areas of:

- ✓ Qur'aan and memorisation of selected Surahs
- ✓ Hadeeth & Du'aas memorisation
- ✓ Aqaaid
- ✓ Akhlaaq wal Aadaab
- ✓ Fiqh
- ✓ Seerah / Taareekh (History)

# THE MAKTAB SYLLABUS

YEAR	AGE	QAIDAH/QURAAAN	SURAH MEMORISING	TASHEEL GRADE
Year 1	5-year-old	Qaidah Part 1	Surah Fatihah Surah Naas Surah Falaq Surah Ikhlaas	Grade 1  Tasheel/Hadith/ Duaa's
Year 2	6-year-old	Qaidah Part 2	Surah Lahab Surah Nasar Surah Kafiroon Surah Kausar	Grade 2  Tasheel/Hadith/ Duaa's
Year 3	7-year-old	Amma Para/Juz Complete	Surah Ma'oon Surah Quraysh Surah Feel Surah Asar	Grade 3  Tasheel/Hadith/ Duaa's
Year 4	8-year-old	Quraan Para/Juz 1 – 3	Surah Humaza Surah Takathur Surah Qaari'ah Surah Aa'diyaat	Grade 4  Tasheel/Hadith/ Duaa's
Year 5	9-year-old	Quraan Para/Juz 4 – 8	Surah Zilzaal Surah Bayyinah Surah Qadar Surah Teen	Grade 5  Tasheel/Hadith/ Duaa's
Year 6	10-year-old	Quraan Para/Juz 9 – 14	Surah 'Alaq Surah Inshiraah Surah Duha Surah Layl	Grade 6  Tasheel/Hadith/ Duaa's
Year 7	11-year-old	Quraan Para/Juz 15 – 21	Surah Shams Surah Balad Surah Fajr	Grade 7  Tasheel/Hadith/ Duaa's
Year 8	12-year-old	Quraan Para/Juz 22 – 29	Surah Ghashiyah Surah Ala Surah Tariq	Grade 8  Tasheel/Hadith/ Duaa's
Year 9	13-year-old	Quraan Revision	Surah Mulk Surah Sajdah	Grade 9  Tasheel/Hadith/ Duaa's
Year 10	14-year-old	Quraan Revision	Surah Waqiah Surah Yaseen	Grade 10  Tasheel/Hadith/ Duaa's

# MADRASAH RULES AND REGULATIONS

*This Madrasah is lead on the teachings of the AHLE SUNNUH WAL JAMMAH*

*And the FIQH (jurisprudence) of IMAAM ABU HANIFA Rahi ma hullah.*

## ATTENDANCE AND PUNCTUALITY

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- Attendance and punctuality are of utmost importance as absenteeism and late coming seriously holds back the student's progress as lessons cannot be repeated for one child due to limited time.
- If due to serious illness or unforeseen circumstances your child can not attend Madrasah, a text message written by yourself explaining the cause of absence must be given on the day of absence, prior to Madrasah start.
- Please avoid making any appointments or plan any journeys during Madrasah hours.
- Pupils must not attend any ceremonies or any other functions or programmes during Madrasah hours.
- **All sporting or extra-curricular activities should be scheduled for the weekends or after Madrasah hours.**
- Madrasah classes runs Monday to Friday.
- All students must be at the Madrasah **at least 5 minutes** before class start.

## DRESSING

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- Students should always be encouraged to dress Islamically, especially when attending Madrasah.
- Boys **must** wear kurta or Jubbah and have a topee – Islamic head covering.
- White kurta or jubbah and white topee is preferred.
- Jubba/Kurta should be of sufficient length, that is below the knees and above the ankles.
- The lower garment (trousers/Izar) should be of such fitting that it is above the ankles and not folded.
- Jeans, shorts, and T-shirts will **not be allowed**.
- Students must not have PJ's under the Kurta or Jubbah.
- Girls **must** be modestly dressed in black cloak, Abaya and black Burqa/Hijab – long head covering.
- Girls **must not** wear jeans or shorts or PJ's under their cloak or Abaya.
- Girls will not be allowed to wear any jewellery.

## HAIR CUTS

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- The hair of both boys and girls must comply with the teaching of our beloved Nabi Muhammad *Sallallahu Alayhi wa Sallam*.
- The hair for boys must be cut in a way that it is of the same length on all sides.
- Adopting any hairstyle that entails shaving or trimming some part of the head and leaving the other unshaven or untrimmed is prohibited by our beloved Nabi Muhammad *Sallallahu Alayhi wa Sallam*.
- As we are an Islamic Institute, we will request parents to ensure that students of the Madrasah should not have haircuts which are against the teaching of our beloved Nabi Muhammad *Sallallahu Alayhi wa Sallam*.
- Girls must not cut their hair.
- The jurists (fuqaha) have instructed not to cut the hair of girls/women. It is for the reason of imitating men, as in the Hadith women who imitate men are cursed by the Messenger of Allah *Sallallahu Alayhi wa Sallam*.

## CLEANLINESS

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- A child must be closely examined at home to see whether purity of body and clothing is maintained, especially after going to the toilet.
- All children must be made aware of the importance of cleanliness - not standing and urinating, using water after relieving oneself etc.
- All students must use of the toilet and make Wudhu before attending Madrasah.
- All students must come to Madrasah with clean and presentable clothing.

## BEHAVIOUR

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- Students should behave and show respect to the Ustaaad, supervisor, trustees, and any other officials of the Madrasah.
- Any form of bad behaviour, disrespect or rudeness will not be tolerated.
- Students will be disciplined for bad behaviour.
- If any un-Islamic or undesirable material is found in the possession of any student, it will be confiscated.
- No cell phones will be allowed during Madrasah hours.
- The Madrasah has the right to suspend or expel any student who violates any rule of the Madrasah.

## UNREASONABLE PARENTS

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- Any parent not abiding to Madrasah rules and regulations, OR
- Parents causing any form of disrespect or offense (verbal, physical) to any members of staff or other parents,
- Any parent uses offensive, hurtful words, or statements to any of the staff either in person or over text messages, phone calls etc,

Such parents will be warned with a warning letter issued by the Madrasah, And repetitive offensive behaviour will result in the student being removed from Madrasah immediately. (the Madrasah will issue a withdrawal letter). (Any fees paid will be refunded).

## PARENT CONCERNS, FEEDBACKS AND SUGGESTIONS

- If any parent has any issues or concerns regarding Madrasah or any Ustad /staff, it must be submitted in writing and no verbal communication will be entertained.
- All feedback and suggestions are welcomed in writing.

Please address all writings to *“Madrasah tul Mukarram Management”* in an envelope covered and sealed. Drop off at the Madrasah.

## BALIGAH GIRLS

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As girls get older and reach the age of maturity, we will request the following:

- The parents must inform the Madrasah as soon as possible once your daughter becomes Baligah.  
The Madrasah will make other arrangements for their classes with female teachers.
- The girls will not be allowed to mix with boys and male teachers.
- The girls must cover her hair properly and wear a face cover.
- Baligah girls must not attend classes while she is in the monthly periods.

## MADRASAH CONTACT NUMBER

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*Phone Number: 021 0262 4169*

The Madrasah will be using the above number to contact and send text messages to parents.

Please be advised, the Madrasah will only be using WhatsApp to send messages. All parents are required to download the app and save the Madrasah number on your phones.



If the parents require to contact the Madrasah, please use the above number. If parents require to call and speak to the management of the Madrasah, please adhere to the following:

Call timings are: Before Madrasah hours – 4:00pm to 4:30pm.  
After Madrasah hours – 7:30pm to 8:00pm.

## FEES

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- The fees for the Madrasah are **\$16.00 per week per child.**
- Fees can be paid as per term or per year.

Payment Details: Two options to pay:

- 1- pay full amount all at once.
- 2- pay in instalments – weekly or monthly.

### BANK ACCOUNT DETAILS:

Bank: *Westpac Bank*

Account Name: *Mukarram Educational Trust*

Account number: *03-0179-0041987-03*

## CLASS VENUE AND PARKING

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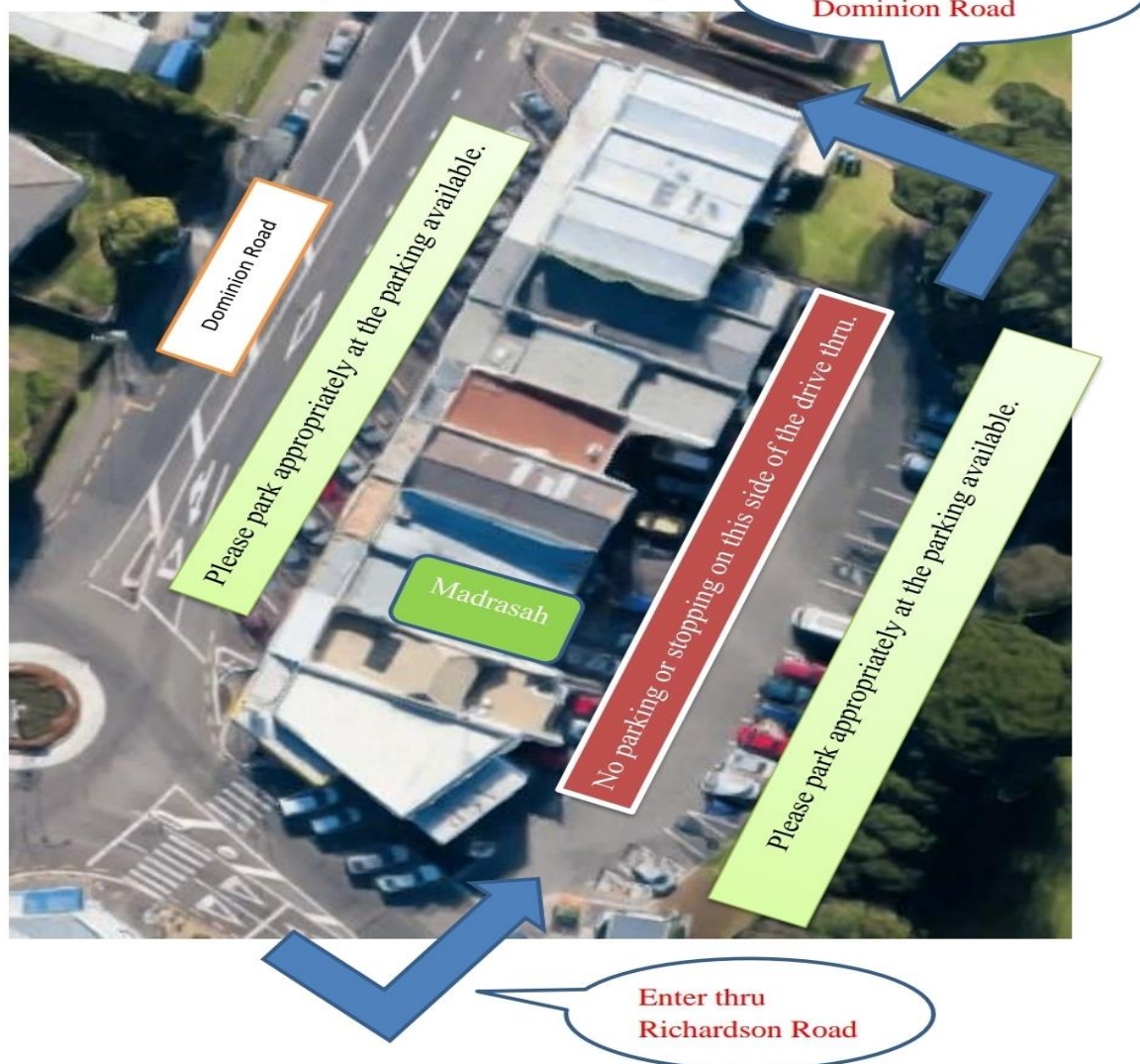
- The Madrasah classes will be conducted at:  
**Baitul Mukarram Musallah.**  
**1484b Dominion Road, Mt. Roskill.**
- We request parents to please drop off and pick up your child from the carpark area and not from the road.
- Park your car appropriately in the parking area and drop off and pick up your child from the doors of the Musallah.
- Do not park or stop your car on the driveway.
- Please **DO NOT** park your car at any of the neighbour's driveway.
- If and when the carparking area is full, please go around and come back to pick up your child.
- Alternatively, if and when the car parking area is full, please park your car on the road (Dominion Road or Richardson Road) and walk down to the Madrasah to pick up or drop off your child.
- The Madrasah or the Musallah or the trust cannot and will not take any responsibility of any parent parking their car incorrectly.



If any neighbour has to complain to Auckland Council or complain to the authorities, this will be on the parent, the Madrasah or the trust will not get involved.

- The Madrasah cannot take any responsibility of any child getting injured at and around the carpark area.

### *Student Drop off & Pick up*



**Please Note:**

- When dropping off and picking up your child enter the drive thru from Richardson Road.
- Please park cars appropriately in the parking area available on the right side of the drive thru.
- Please DO NOT stop or park cars on the left side of the drive thru. (as marked in red in the above picture)
- Parents must drop off & pick up from the doors of the Madrasah and not from the car.
- Please Exit from the drive thru going onto Dominion Road. DO NOT make a U-turn and exit from Richardson Road.
- If parking is full please exit and come back around.

**Your cooperation will be highly appreciated.**

***Jazakallahu Khairan.***

## EDUCATION

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- Parents should ensure that children revise their Qaidah / Qur'aan and other Madrasah lessons daily.
- Any homework given should be completed.
- Parents should ensure that their children practically implement their Islamic education and uphold their Islamic identity at home and elsewhere.
- Parents should encourage their children to perform their five daily Salaah and they themselves should also perform it in front of them as an example.
- Duaa's and Sunnats should be practiced on their respective occasions, e.g., upon entering and leaving the toilet, eating, sleeping, etc. Our homes will Insha Allah be enlightened with the Noor of the Sunnah.
- Parents should protect their children from un-Islamic or harmful literature, activities.
- Parents are encouraged to communicate with the Ustaa'd, principal or supervisor in matters concerning their children.

## MADRASAH BOOKS

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- Students will require books to study at the Madrasah.

### THE TASHEEL SERIES

- Tasheel syllabus is a 10-year course, with 10 grades. One grade per year.
- Each grade has 5 books – History - Fiqh – Aqaa'id – Akhlaaq and Hadith.
- New students that start from grade 1 will require the following books:

Duaa Book	\$18.00
Qaa'idah book	\$25.00
Madrasah Bag	\$30.00
Grade 1 Tasheel books	\$50.00

- Students moving on to other grades, see below prices for each grade:

Tasheel Grade 2 Till Tasheel Grade 10	\$50.00 per set
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30 Juz Quraan	\$30.00
5 Juz Quraan	\$20.00